

Referred By: _____

Astron Business & Tax Services

Client Information Sheet

We work by referral only!

DATE: _____

E-Mail: _____ and/or _____

Taxpayer:

Name: _____ Social Security #: _____
 D.O.B: _____ Marital Status: _____ Anniversary Date: _____
 Address: _____ County: _____ Own: _____ Rent: _____
 City: _____ State: _____ Zip: _____
 Home #: _____ Cell#: _____ Work: _____
 Drivers License #: _____ Ex Date: _____ Issue: _____
 Employer/Business _____ Years: _____ Months: _____
 Address: _____ City/State/Zip: _____
 Job Title: _____ Telephone #: _____

Spouse:

Name: _____ Social Security #: _____
 D.O.B: _____ Marital Status: _____ Anniversary Date: _____
 Address: _____ County: _____ Own: _____ Rent: _____
 City: _____ State: _____ Zip: _____
 Home #: _____ Cell#: _____ Work: _____
 Drivers License #: _____ Ex Date: _____ Issue: _____
 Employer/Business _____ Years: _____ Months: _____
 Address: _____ City/State/Zip: _____
 Job Title: _____ Telephone #: _____

Taxpayer:

Nearest Relative(s):

Spouse:

Name: _____ Name: _____
 Address: _____ Address: _____
 City/State/Zip: _____ City/State/Zip: _____

Dependents Name:

Relationship

D.O.B

Social Security #:

Dependents Name:	Relationship	D.O.B	Social Security #:
Name: _____		D.O.B: _____	S.S. #: _____
Name: _____		D.O.B: _____	S.S. #: _____
Name: _____		D.O.B: _____	S.S. #: _____
Name: _____		D.O.B: _____	S.S. #: _____

For Office Use Only:

Fundraising: _____ Real Estate: _____ Trusts & Wills: _____
 Business Loan: _____ Business Services: _____ Paper: _____
 Home Mortgage: _____ Taxes: _____ C.D.: _____ E-Mail: _____

OFFICE NOTES

Astron Business and Tax Services, LLC

Astron Business and Tax Services, LLC

CLIENT ACKNOWLEDGEMENT

TAX YEAR ENDING: 2009

Although we would prefer to conclude business on a handshake, good business practices require that we (1) establish method of payment and (2) obtain your initials and signature on the following Client Acknowledgement:

I Acknowledge & Agree That:

- _____ All information I provided to Astron Financial Services Inc. is true and correct to the best of my knowledge.
- _____ I understand that in the event of an audit by the Internal Revenue Service, I will be solely and completely responsible for providing any written documentation and proof of all statements made on my tax return.
- _____ I realize that Astron Financial Services, Inc. is advising me and providing tax services to the best of their knowledge and belief; however, Astron is in no way liable for the content of my return.
- _____ I agree to review the completed returns and verify that there are no misstatements, omissions, or additions.
- _____ Additional charges will be incurred for any bookkeeping and consultation to compile information to complete the Tax Return.
- _____ If the Tax Return is changed on the client's behalf after we have completed the return, made the copies, and assembled the return, a fee will be issued for the time and materials, unless and error was made on Astron's part.
- _____ I understand and release Astron Financial Services, Inc. of any liability in the event that I do not provide information requested to prepare my Income Tax Return within three (3) days after receiving the official request, whether verbally or in writing.
- _____ I agree to pay for services rendered immediately upon completion of work.
- _____ I understand that my Tax return will not be released prior to full payment or approved payment arrangements made to Astron Financial Services, Inc.
- _____ I understand that if I do not pay timely, I am responsible for any and all costs of collection including legal, court and collection agency cost.
- _____ I understand that all bad checks will be returned over to Ouachita Parish District Attorney's Office for recovery.
- _____ I understand that Astron is not liable for any receipts sent to Astron. Receipts will not be needed unless requested.
- _____ I agree and understand that I must have proof of all documentation before Astron Financial Services, Inc. will submit my tax return.

Tax Payer Signature

Date

Spouse Signature

Date

SIGNATURE REQUIRED AS AUTHORIZATION OF ACKNOWLEDGEMENT BEFORE TAXES
MAY BE COMPLETED



Astron Financial Services Inc.

508 Green Road Suite 1 West Monroe, LA 71291

(318) 396-9600 Office (318) 396-9677 Fax

877-644-8099 Toll Free

astron@donfuller.ws (e-mail)

Personal Income Tax Checklist

We may need the following information to complete your taxes:

*All may not apply to everyone

- Copy of your drivers License
- Copy of Spouse's License
- Copy of your Social Security Card
- Copy of dependants & Spouse's Social Security Card
- Client Information sheet
- Current phone Numbers (work, home, & cell)
- Email Address (if available)
- Current Mailing Address
(if you lived there less than 2 yrs: give past 2 yrs. mailing address)
- W2's
- 1099's (R, G, INT, MISC.)
- 1098's (Interest Statements)
- Medical
(Hospital & Doctor bills, Drugs, Dental, Vision, Weight loss/gain, Rehab, special groceries, Sugar, AAA, etc.)
- Education Expenses
- Student Loan Interest
- Alimony (Paid or Received)
- Business/Farm Income
- Pension
- Unemployment
- Prizes & Scholarships
- Charity & Church donations
- Work Expenses
- Federal Tax Payments
- Child Care
- Rental Income

If you have any questions or comments, please do not hesitate to call.

BUSINESS EXPENSES

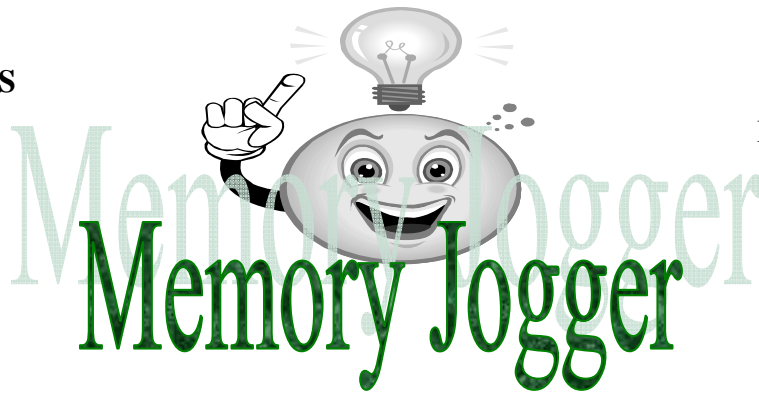
Advertising
Safe Deposit Box
Utilities
Repairs
Maintenance
Commissions Paid
Office Expenses
Telephone
Maps
Mileage
Travel
Meals
Hotel
Office Furniture
Taxi
Permits
Taxes
Insurance
Supplies
Licenses
Tolls
Printing

TAXES & PERMITS

Employment
Occupational taxes
Permits
Real Estate
Personal Property
Federal
Medicaid
Import & Exports

OTHER

Theft or disaster
Day Care
Alimony
IRA
Gambling Expenses
Investment Expenses
Bought new House or Car



MEDICAL & DENTAL

Mileage
Insurance Premiums
Prescription drugs
Insulin
Glasses, Contacts
Hearing-aid & batteries
Guide dog & Expenses
Braces
Crutches
Wheelchairs
Med. Equip., & Supplies
Orthodontist
Psychiatric Care
Bandages
Ice packs
Humidifier
Nursing Care
Medical Therapy
Hospital Care
Doctors
Medical Examinations
X-rays & Laboratory Services
Medicare (B)
Stop Smoking Programs
Treatment for drugs or alcohol addiction
Lodging away from home (medical)
Ambulance Services
Chiropractor
Prescription Massage
Physical Therapy
Special Shoes or foot Services



INTEREST
Mortgage
Lease Payments
Bus. Purchases-on time
Bus. Vehicles

CHARITY

Church
Non-Profit
Gov. Agencies
Wild Life Funds
Telethons
Universities
Pub. Com. Organizations
Volunteer (expenses)
Volunteer Mileage



JOB & WORK EXPENSES

***Necessary and required by your employer to accomplish your job.**

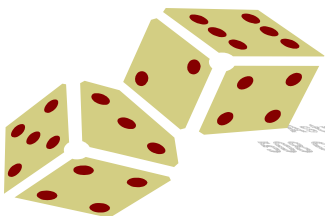
Moving (50+miles)
Travel Mileage
Tolls
Motels
Parking Expenses
Union Dues
Books
Supplies
Hair Cuts
Dry Cleaners
Licenses & Permits
Uniforms
Briefcase
Tools
Safety Shoes
Special Clothes
Legal Fees
Business use of Vehicle
Classes
Safety Equipment
Meals Out of Town
Business use of Home
Cell Phone
Office Supplies
Stapler & Staples
Calculator

Astron Business & Tax Services

508 Green Rd. #1 West Monroe, LA 71291

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ASTRON FINANCIAL SERVICES, INC.

2007 NEWSLETTER

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www.astronfs.com Website
astron@donfuller.ws Email
www.astron.us Business Opportunities

Office Hours:
Mon-Fri 9:00 AM - 5:00 PM

*"Doing Today What
Others Will Do
Tomorrow."*

★ Client Feedback

"If anyone has any Commercial or Residential properties who are interested in selling please feel free to contact us or fax us a listing at anytime. Many of our clients look to buy Commercial or Residential Properties."

Thank You!

★ Over-all View

As you know Astron Financial Services, Inc. are business consultants and we are known for processing taxes, but what you may not know is what other services we provide.

As Business Consultants we provide an array of services to new Businesses as well as established businesses across the nation. These services include:

- New Business Start ups
- Commercial Real Estate Loans
- Business Loans, including SBA
- Business Planning
- Contract & Property Acquisition
- Tax Shelter (such as forming a trust)
- 501 (c) (3) Filing

and much more. As part of our ongoing effort to get to know our clients better, we will be bringing to you: "Astron's Service of the month" we will begin in November 2006. The feature service is real estate financing 101 with focus on Commercial Real Estate.

NOTE:

EACH MONTH YOU WILL RECEIVE AN INFORMATION SHEET WITH "HOW TO INFORMATION", "WHAT'S IN IT FOR ME", AND "HOW CAN I GET SPECIFIC INFORMATION" ON A SERVICE OR PRODUCT OFFERED BY ASTRON FINANCIAL SERVICES INC.

★ A Note from Administration

We would like to send a special thanks to everyone who chose Astron to complete any Personal and Business needs. It was a joy speaking with you. We would like to welcome every client who has enrolled in our Home based business Program.

Good Luck and we look forward to a prosperous Year!

With special thanks from Toni Fuller & Leanne Stevens

2008 Review

NEXT YEAR A COPY OF YOUR TAXES
WILL BE AVAILABLE FOR YOU ON DISK
AND THROUGH E-MAIL.

THE WEST MONROE OFFICE WILL BE OPEN
TO ALL CLIENTS.

WHO'S WHO I

V

Don Fuller

President/CEO

Toni Woods-Fuller

SR. V.P. of Administration

Tina Levine

Senior Processor & Loan Spec.

Leanne Stevens

Office Manager

★ Services We Offer

New Business Start Up's

New Business Start up's, are one of the biggest growing services nationwide. 4 of the most common types of Businesses are:

- (1) Sole Proprietorship
- (2) Limited Liability Company
- (3) Limited Liability Partnership
- (4) Corporations

Trusts can also be formed

Every State has there own filling rules and regulations, so there is a different cost for every state. Please contact our office to find out more information or ask about our New Business Start Up packets.

Living Trusts and Wills

Personalized Trusts for your situation and needs. When you pass away do you know who is getting your children? Your house? Your belongings? Did you know that if you don't make preparations the state will decide what happens to your children and estate!

We can put your worries to rest! But you must act now!!!

Income Opportunities

Please see below a list of New Streams of Income and Income Opportunities:

- Home Based Business Program
- Royal Guide Program
- Commercial Property incites
- New Business Start Up's

Astron can work with anyone to help build up their income.

Business is What we Do!

Business, Personal & Sales Taxes

Astron offers a free tax review of 3 years back taxes to see if you're eligible for a refund. We can electronically file your current year taxes for Business & Personal.

- Current year and amended Business & Personal taxes!
- Quarterly, Annually, & Monthly sales taxes
- 940s
- 941s
- 1120s

And More...

Commercial Loans

You can get up to 90% Loan to Value (LTV) on some projects! Personal Investors and Businesses Eligible!

7 of our most common property types are listed below:

- Apartments
- Office Buildings
- Hotels
- Restaurants
- Mixed Use
- Ware Houses
- Storage Facilities

Property Acquisition

Single Family residences: 1-4 Units
Up to 100% Loan to Value (LTV).
Lease with the option to purchase.

Contract Options:

- Bond for Deed
- Promissory Notes
- 2nd Mortgages

Websites & Services

October's Feature service is Domain Names. Websites are a must for **Business and Individuals** who need to keep in touch.

If you need a **Domain Name, Website, Hosting, or Web Building and Monitoring** or just have questions log on to www.astronfs.biz and get all your questions answered or call me at **877-644-8099** any time between 9 am and 5 pm Monday thru Friday.

Would you like to have a **website** that required **no input** from you, **no management, no set up**; all you had to do is purchase a **Domain Name** set a few guidelines and your **website** will be up and working for you within 72 hours. You may market your products and services or use your site to **EARN INCOME**.

Astron provides all the management services, including:
Hosting
Web Design and Set Up
Monitoring and Marketing
Email Accounts
and More.

Come in and see us!

\$50.00 Reward!
Clients Wanted
Dead or Alive!

1-877-644-8099 Toll Free